

# chocolART

## in Tübingen – December 2 to 7, 2025

### APPLICATION FOR EXHIBITORS

This document is digitally fillable. Applications that are not fully completed will not be considered and must be resubmitted.

**APPLICATION DEADLINE: June 15, 2025**

Tübingen Erleben GmbH - Holzmarkt 7 - 72070 Tübingen, Deutschland / Germany  
Fax: +49 7071 25 700 76 | volkan.akyol@tuebingen-erleben.de

### Address

Company	Contact Person
Street	ZIP Code, City, Country
Phone	Email
Website	VAT ID

### Billing Address

Company	ZIP Code, City, Country
Street	

# 1 Chocolate Sales Booth

Booth Fee: €95,00 / m<sup>2</sup> for 6 days – Width \* Depth

3\*3 m (9 m<sup>2</sup>)     6\*3 m (18 m<sup>2</sup>)     Custom size   

Booth Fee:

Pagoda Rental needed     Own tent

Inventory needed

**!** Note: This is only a preliminary inquiry. A binding booking of the pagoda and inventory will be processed after confirmation of participation and will incur additional costs.

For daily disposal of paper & cardboard, as well as residual waste (glass and bulky waste must be disposed of by the exhibitors themselves). Chocolate Sales Booth: €7.50/m<sup>2</sup>

## 1.1 Additional Sales of:

**!** Note: Reusable tableware is required for the serving of beverages

Alcoholic beverages  
(€100.00 licensing fee to the organizer plus fee for catering permit from the City of Tübingen)

Open food for direct consumption  
(€100.00 licensing fee to the organizer plus fee for catering permit from the City of Tübingen)

Total fee:

## 1.2 Gastronomy Booth

Booth fee on request.

Desired booth size:

3\*3 m (9 m<sup>2</sup>)     6\*3 m (18 m<sup>2</sup>)     Custom size:

Pagoda Rental needed     Own tent

Inventory needed

**!** Note: Reusable tableware is required for the serving of beverages

**!** Note: This is only a preliminary inquiry. A binding booking of the pagoda and inventory will be processed after confirmation of participation and will incur additional costs.

For daily disposal of paper & cardboard, as well as residual waste (glass and bulky waste must be disposed of by the exhibitors themselves). Gastronomy Booth: €20.00/m<sup>2</sup>

## 1.3 Detailed Product Range

Please describe your detailed product range and check the applicable attributes.

The applicable attributes must be verified with corresponding seals & certificates.

**Detailed Product Range**

Fair Trade

Vegan Products

Organic Products

## 2 Electricity

### Electricity:

Lighting

Quantity:  kW/h:

Milk/Wine Warmer:

Quantity:  kW/h:

Bain-Marie:

Quantity:  kW/h:

Cooking Equipment:

Quantity:  kW/h:

Other:

Quantity:  kW/h:

Quantity:  kW/h:

Quantity:  kW/h:

Total kW/h:

### Electric heaters are prohibited!

Please list all equipment you will use. The installation of the electrical distribution will be based on your declared „Total kW/h.“ Any damage caused by incorrect information will result in repair costs being charged to you. If power outages occur for these reasons, additional devices will be disconnected and may no longer be used.

max. 3,5 kW/h Alternating Current  
(€110.00 connection fee per 220 V connection, max. 3.5 kW/h)

max. 11 kW/h Three-Phase Current  
(€170.00 connection fee per 16 A connection)

max. 22 kW/h Three-Phase Current  
(€170.00 connection fee per 32 A connection)

Electricity Consumption Costs: Total kW/h x 56 h x €0.75 + Connection Fee

Total Electricity Fee:

Connection Fee + Electricity Consumption Costs

=

€

## 3 Water

**No central washing station is available.** Exhibitors serving beverages (as indicated on the application form) will be placed near a water connection so that they can set up their own washing facilities.

Water connection nearby required

Water connection directly in booth required

### 3.1 Water Flat Rate

The installation and provision of main water connections are handled by an external service provider and require significant effort.

Therefore, a flat rate of €120.00 will be charged for the use of water connections.

Only the installation and provision of the main water supply are handled by our service provider. Exhibitors are responsible for laying water pipes and installing equipment at their booths. Proof of proper installation must be provided by the first day of the event. Alternatively, our service provider can be hired. Contact details will be provided upon request.

Water Flat Rate: 120,00 €

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€

## 4 General Costs

For electricity, waste management, security, safety concepts, etc., €15.00 per m<sup>2</sup> will be charged.

€15,00 \* Booth size in m<sup>2</sup>

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€

Advertising Costs: €120.00 (for print, radio, TV, internet, social media, etc.)

I agree to the processing of my data provided above for the purpose of contract fulfillment and communication. My data may be published in printed and digital formats, including on social media. The same applies to photos taken during the event. Consent can be revoked at any time. Additionally, we refer to our privacy policy on our website.

I hereby confirm that I have read and will comply with the market regulations of the Tübingen Erleben GmbH.

I accept inclusion in a WhatsApp group. This group serves as an informational medium from the organizer to participants (e.g., weather warnings).

Please provide mobile number:

Signature

Date & Place

# chocolART in Tübingen – Market Regulations

Many participants make a market vibrant and attractive but also complex in its organization.

To ensure a successful, enjoyable, and well-organized market, the following rules and agreements apply. Alongside the participants' interest in running a profitable business, another key aspect of this market is public engagement. Informing visitors about the participating businesses, their production methods, and, of course, the products and delicacies offered is crucial. A visually appealing market atmosphere with clean, orderly, yet imaginative and colorful booths is essential.

The Tübinger Chocolate Market is organized by Tübingen Erleben GmbH. Chocolatiers and chocolate manufacturers are personally invited by the organizer. The list of exhibitors is cu-

rated for each market anew and adjusted to complement the event's overall concept. Participation in one event does not guarantee an invitation to future events.

Approval and booth allocation are communicated in writing by the organizer. The allocated booth may only be occupied by the invited exhibitor and cannot be transferred or sublet. The market will take place regardless of weather conditions.

The market regulations are an integral part of the written market approval. By applying, exhibitors agree to comply with these participation conditions. The organizer reserves the right to revoke approvals.

## 1. Event Date and Duration

Tuesday, December 2 – Sunday, December 7, 2025

Tuesday: 1:00 PM – 8:00 PM, Wednesday to Friday: 10:00 AM – 8:00 PM

Saturday: 10:00 AM – 10:00 PM, Sunday: 11:00 AM – 6:00 PM

## 2 Market Area

The market area covers the historic Tübingen Market Square, Holzmarkt, Neckargasse, Stiftskirche surroundings, Kirchgasse, Marktgasse, Kornhausstraße, Hafengasse, Neue Straße, Metzgergasse, and the historic old town.

## 3 Market Setup and Dismantling

### 3.1 Setup

Exhibitors will receive setup times along with their booth allocation details. The organizer reserves the right to cancel the event without providing reasons and will not be liable for damages or compensation in such cases.

To maintain the market's visual appeal, exhibitors are required to decorate their booths attractively and display a clear sign with their name and address. A simple, undecorated pavilion setup is not permitted. Exhibitors selling food and beverages for on-site consumption must provide appropriate waste bins at their booths and comply with the local authorities' requirements. Gas heating lanterns are not permitted on the market grounds. Gas heaters may only be used with proper safety valves (further guidelines to follow). Fixed installations must ensure a remaining road width of at least 3 meters (5.5 meters in curves). Booth roofs and drawbars may not exceed the rented booth area.

### 3.2 Dismantling

The booth setup and products must remain until the market closes on Sunday, December 7, 2025, at 6:00 PM. Exhibitors must leave the booth area in its original condition.

Any items, garbage, or bulky waste not removed by the designated dismantling time will be removed by the organizer at the exhibitor's expense.

## 4 Safety Obligations

Exhibitors are responsible for ensuring that their booths do not endanger the safety, health, or property of others. Booths and constructions must be securely installed and comply with building and safety regulations. Small tents without a structural certificate must be securely weighted down. In case of wind speeds above level 5, they must be evacuated and dismantled.

Cables and wires must be laid or covered so they can be crossed safely and do not obstruct access to escape routes.

Food and beverages may only be sold if explicitly approved in the market admission.

Disposable tableware is strictly prohibited.

Beverages such as cocoa and mulled wine must be served using reusable systems.

Exhibitors offering alcoholic beverages for on-site consumption require a license from the Tübingen Public Order Office.

To ensure high-quality standards, organic milk for use at the market must be obtained exclusively through the organizer.

## **5 Contact Information for Catering Licenses**

City of Tübingen – Department of Public Order & Trade

Contact: Ms. Elena Dröws

Address: Schmiedtorstraße 4, 72070 Tübingen, Germany

Phone: +49 (0) 7071 204-2234

Fax: +49 (0) 7071 204-1504

Email: elena.droews@tuebingen.de

## **6 Payment Terms**

The booth fees depend on the size and are detailed in the application form. The invoice amount must be paid in full upon receipt of the invoice. Timely payment is a prerequisite for participation.

## **7 Cancellation Policy**

After a binding confirmation (participation confirmation), the following cancellation fees will apply:

After sending the confirmation: 50% of booth fees

Within 4 weeks before the event: 50% of booth fees + advertising fee

Within 2 weeks before the event: 100% of booth fees + general costs, electricity, license fees

Rented pagodas, tents, and equipment cannot be canceled and are binding at all times. In case of cancellation, it will be reviewed whether the rented equipment can be reallocated to another exhibitor.

## **8 Liability**

Each exhibitor is fully responsible for the legal compliance of their products, especially regarding hygiene regulations. The organizer assumes no liability for damages caused by third parties or force majeure (e.g., storms, fire, water, etc.). If weather conditions (e.g., storms or flooding) prevent the market's setup or operation, the organizer is not liable for financial losses incurred by exhibitors. Although the market is guarded at night, exhibitors must take necessary precautions to protect their property. The organizer assumes no liability for theft or damage caused by third parties.

## **9 Entry and Parking Regulations**

Entry to the market area is allowed from:

Monday to Saturday: 6:00 AM – 9:30 AM

Sunday: 9:00 AM – 10:30 AM and 7:00 PM – 8:00 PM

Vehicles must be unloaded immediately. Parking within the pedestrian zone is prohibited. Illegally parked vehicles will be towed. Exhibitors are encouraged to use the designated parking facilities.

## **10 Waste Management**

To minimize waste at the Tübinger Chocolate Market, exhibitors should use environmentally friendly and sparing packaging. Waste must be properly separated. Exhibitors selling food and beverages must adhere to the city's regulations. Disposable plastic tableware is strictly prohibited.

**Non-compliance will result in immediate revocation of market admission.**

*The entire content of this form has been digitally translated.*

*If you have any questions or uncertainties, please feel free to contact us.*